

April 9, 2026 North Logan Library Board Meeting

Attending:

Trent Batemen
Cathy Larsen
Joann DeLange
Andrea Wachob
Jenn Albrecht
Emily Schmidt
Holly Bethers
Sarah Dana

Good news Minute:

The new community area is being utilized. It's nice to be doing library activities again. Book checkout has slowed down, so Trent has put out more books for people to browse in the front. Staff are pulling 200-300 holds a day.

Minutes

March minutes approved unanimously

Directors report.

The North Logan Library received Quality Library Award again from the state, which means we won't have to recertify next year.

Trent has started to schedule events. Hosted an asphalt conference last month that went well. Trent is working on getting policies and pricing set up. However, the panels in the sliding partition walls need to be repaired (fabric is bubbling), so Trent is not booking anything until they are fixed, which should happen sometime in May.

Board members need to mail Trent their name, phone number, and date their board term started for state recertification. Those who have not also need to complete open meetings training.

This Monday at 1:00 Trent is meeting with a group from the Thorne endowment at the library to highlight how the library has utilized some of the money and grown over the past few years.

Growth areas include:

- Libby checkouts for over the past 8 years have increased every year. Beehive library consortium checkouts have also grown each month/year. Trent has used all the donated money earmarked for Libby, so acquisition has decreased.
- 48% of checkouts are through Libby, and the Library currently doesn't have a budget dedicated to electronic books. But due to the generous donation, wait time was cut on holds on over 500 popular titles.
- Second Act Literacy Foundation partnering will provide GED language tutoring.
- The library is partnering with USU extension cooking classes.

- The Teen Advisory board has grown every year.
- The robotics club grew this past year after a Cache Makers 4-h donated equipment and expertise to the program.
- There are lots of new programs run by Heidi.

Policy reviews

The board is in the process of reviewing policies and updating/changing them as needed. Today two policies were reviewed, Bylaws, and Collection Management Policy.

Bylaws

- Minor adjustments were made, many involving state requirements that the board were following, but were not codified in the bylaws. Some adjustments involve: community service; partial terms (which are not counted toward total limits); training requirements for the board; clarification on publishing Pending minutes; optional 3 minute limit on public comments; and differentiating our city library from school library guidelines..
- The board also discussed what type of board we are - governing, policy, or advisory. After discussion, the board decided to look into it further and vote later on changes.

Collection management policy

Added a few lines to ensure the library was compliant with state code.

Move to approve, seconded, and unanimous approval.

Other Discussion

The library recently had someone come in with a highly contagious disease, and Trent would like to put something in writing that allows staff to request them to leave. It was suggested that we put a clause in the Disruptive Use Policy that allows staff to request a patron leave if their health will cause a disruption to staff or patrons. In this circumstance, the individual left after admitting they were sick, so no further action was required, other than disinfecting the area that had been used.

Motion to dismiss, approved unanimously.