

North Logan Library Board Meeting

June 6, 2025

Those in attendance: JoAnn DeLange, Cathy Larsen, Liz Carr, Janean Huppi, Andrea Wachob, Jenn Albrecht, Trent Bateman (Library Director)

Board Members not in attendance: Kate Ballard

Good News Minute:

Kick off party for the Summer Reading Program was a success. Live music was appreciated and the cotton candy the library sold was a big hit. The craft tables were also very nice as they didn't have lines, and some of the lines for the bounce houses were over a 30-minute wait.

Minutes:

May minutes were moved to be approved by Liz; Janean seconded, all approved unanimously.

Director's Report:

The library made \$444 from Cotton Candy and the Friends of the library made \$854 from the raffle of gift baskets. The gift baskets were made from prizes leftover from the Friends' Pickleball Tournament, which unfortunately didn't have enough people sign up, so the prizes were reallocated to the Kick Off party raffle.

The kick off went great overall and had around 1400 people attend which is more than last year.

Trent spends the majority of his time on helping with the new building. We are grateful he is so capable of fulfilling library duties as well as the new responsibilities of the expansion. However, there is some concern from the board that we may be asking too much of him, that may take him away from the Director duties.

Budget Report:

Budget going well. The fiscal year is ending soon. The recent donation from Dell Loy Hansen is still showing on the budget, but that will be coming off, so the numbers will all balance. Trent is continuing to use the money from Dell Loy to purchase Libby materials. Patrons' demands for Libby have been slowing down as the library has been able to purchase so many more high demand audiobooks.

Computer Use/Internet and Online Access Policy:

Trent sent the North Logan Library Computer Use/Internet and Online Access Policy to the State Library. They sent the document back with recommended corrections and verbiage to ensure we were in compliance. Trent shared the updated document with the board.

Cathy moved to accept the updated Computer Use/Internet and Online Access Policy with shown corrections, Liz seconded, all approved unanimously.

Employee Survey:

Cathy shared the results of the recent employee survey. The feedback was mostly positive. Trent was appreciative and open to the feedback. He has already addressed some the concerns that were raised by employees. And will address the others such as employee emergency training soon.

JoAnn motioned to move to a closed meeting to discuss the character, competency or health of an employee. Janean seconded, all approved unanimously. Closed meeting excided.

Annual Library Director's performance evaluation and letter to the city from the board was approved and will be sent to the city.

Next Meeting:

The next board meeting will be on August 7 at 6:00. There will be no meeting in July

Cathy motioned to adjourn; Andrea seconded.